Ashland Middle School

Information for Recommendations

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Year of Graduation: \_\_\_\_\_\_\_\_\_\_\_\_\_

# of Recommendations needed: \_\_\_\_\_\_ Email address (to send confirmation): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date application needs to be submitted: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1) Where are you applying?

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Teachers/staff you will be asking for recommendations

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2) List some adjectives that you would use to describe yourself:

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3) How would you describe yourself as a student at AMS?

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4) What is your greatest character strength?

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5) What character traits do you hope to improve?

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6) What are you most proud of having accomplished at AMS?

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7) Describe a moment in your life which gave you a feeling of success.

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**8) List any other information that you think would be helpful to someone writing a letter of recommendation about you (distinguishing characteristics, unusual experiences, special interests, hobbies, clubs, travel, etc.).**

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**Student check off:**

* My teachers are aware of this recommendation request
* I have brought all Applications/recommendation forms to Main Office
* This form is filled out completely
* I am aware of the Application deadlines and have handed this in complying with the AMS 2 week turnaround time. I understand that all applications will be processed as timely as possible.

Student Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Office use only:**

Date Received: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date Completed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date email confirmation sent: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_